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## Conducting and Analysing Labour Force Surveys for Monitoring of the Labour Market

18 – 22 November 2012, Geneva Hotel, Amman, Jordan

### Tentative programme

	Session I (except Day 1) 09.00 – 10.30	Session II 10.45 – 12.15	Session III 13.30 – 15.00	Session IV 15.15 – 16.45
Day 1	<p><b>Opening Ceremony (08.30 – 09.00)</b></p> <p><b>Course Introduction</b></p> <ul style="list-style-type: none"> <li>Purpose and organization of training programme, introduction of lecturers and participants,</li> </ul> <p><b>Introduction to labour &amp; labour force statistics</b></p> <ul style="list-style-type: none"> <li>Objectives, scope, limitations and strengths.</li> </ul> <p><b>National labour force surveys in the region</b></p>	<p><b>Basic labour force concepts</b></p> <ul style="list-style-type: none"> <li>Economically active population &amp; measures of EAP</li> <li>SNA 2008 production boundary</li> <li>Reference period, activity principle, priority rules,, one-hour criterion etc.</li> </ul> <p><b>Employment</b></p> <ul style="list-style-type: none"> <li>Measurement of employment, formal job attachment, treatment of particular groups, etc.</li> </ul>	<p><b>Unemployment</b></p> <ul style="list-style-type: none"> <li>Measurement of unemployment: Three basic criteria, job-search period, future starts, temporary lay-offs, treatment of other particular groups, etc</li> </ul> <p><b>Persons not in the LF</b></p> <ul style="list-style-type: none"> <li>Classifications, etc.</li> </ul>	<p><b>Group exercise</b></p> <ul style="list-style-type: none"> <li>Discussion</li> </ul>
Day 2	<p><b>Working time and underemployment</b></p> <ul style="list-style-type: none"> <li>Measurement of hours of work: Actual hours of work, usual hours of work, working time arrangements</li> <li>Time-related underemployment</li> <li>Inadequate employment situations: Skill-related inadequate employment, income-related inadequate employment, inadequate employment related to excessive hours</li> </ul>	<p><b>Classifications</b></p> <ul style="list-style-type: none"> <li>Branch of economic activity (ISIC Rev 4)</li> <li>Occupation (ISCO-08),</li> <li>Status in employment</li> </ul>	<p><b>Informal sector and informal employment</b></p> <ul style="list-style-type: none"> <li>International standards,</li> <li>Concepts and definitions</li> </ul>	<p><b>Group exercise</b></p> <ul style="list-style-type: none"> <li>Discussion</li> </ul>
Day 3	<p><b>Nineteenth ICLS (2013)</b></p> <ul style="list-style-type: none"> <li>Role and composition of International Conferences of Labour Statisticians, past history, timing and agenda of 19<sup>th</sup> ICLS</li> <li>Proposed revisions concerning labour force statistics</li> <li>New proposals concerning work statistics</li> </ul> <p><b>Survey designs in the region</b></p> <ul style="list-style-type: none"> <li>Problems and challenges</li> </ul>	<p><b>Survey design</b></p> <ul style="list-style-type: none"> <li>Survey programme: Single survey, repeated survey, periodicity</li> <li>Sample design and estimation</li> </ul>	<p><b>Analysis of labour supply</b></p> <ul style="list-style-type: none"> <li>Population structure and labour supply: Age pyramid, youth buldge, dependency ratios</li> <li>Labour force indicators: Labour force participation rate, employment-population ratio, unemployment rate</li> </ul>	<p><b>Analysis of labour supply (Cont.)</b></p> <ul style="list-style-type: none"> <li>Exercises</li> </ul>



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	Session I 09.00 – 10.30	Session II 10.45– 12.15	Session III 13.30 – 15.00	Session IV 15.15 – 16.45
Day 4	<p><b>Analysis of labour slack and inadequate employment</b></p> <ul style="list-style-type: none"> <li>Analysis of hours of work, underemployment, labour slack and other measures of underutilized labour</li> <li>Inadequate employment situations, low pay workers, working poor</li> </ul>	<p><b>Analysis of labour slack and inadequate employment (Cont.)</b></p> <ul style="list-style-type: none"> <li>Exercises</li> </ul>	<p><b>Youth labour market</b></p> <ul style="list-style-type: none"> <li>Youth employment and unemployment</li> <li>School-to-work transition, not-in-school/not-employed youth</li> </ul>	<p><b>Youth labour market (Cont.)</b></p> <ul style="list-style-type: none"> <li>Exercises</li> </ul>
Day 5	<p><b>Employment characteristics</b></p> <ul style="list-style-type: none"> <li>Analysis of status in employment and informality: Informal sector employment and informal employment</li> <li>Occupational structure and segregation indices</li> <li>Branch of economic activity and productivity</li> </ul>	<p><b>Employment characteristics (Cont.)</b></p> <ul style="list-style-type: none"> <li>Exercises</li> </ul>	<p><b>Assessment of data quality</b></p> <ul style="list-style-type: none"> <li>Components of data quality</li> <li>Sampling errors: Calculation of standard deviations and generalized variances</li> <li>Non-sampling errors: Coverage errors, non-response errors, response errors, etc.</li> <li>Data consistency: Comparability over time, coherence with data from other sources (national accounts, employment data from establishment surveys, administrative data on job-seekers from employment offices)</li> </ul>	<p><b>Assessment of data quality(Cont.)</b></p> <ul style="list-style-type: none"> <li>Data consistency: Comparability over time, coherence with data from other sources (national accounts, employment data from establishment surveys, administrative data on job-seekers from employment offices)</li> </ul> <p><b>Course Evaluation</b></p> <p><b>Closing Session and Distribution of Certificates</b></p> <p><b>Closing remarks</b></p>