



OIC Occupational Safety and Health Network (OIC-OSHNET)

Rules of Procedure

OIC Occupational Safety and Health Network (OIC-OSHNET) is an OIC platform established to create closer cooperation among national Occupational Safety and Health (OSH) Institutions of the OIC Member States through sharing knowledge, experience and best practices.

The Network was launched with a kick-off meeting, jointly organized by SESRIC and the Directorate General of Occupational Safety and Health (DGOSH) of the Republic of Turkey on 16-17 May 2011 in Ankara, with the participation of representatives of national OSH institutions of 15 OIC Member States, namely, Albania, Bangladesh, Egypt, Iraq, Jordan, Kyrgyz Republic, Lebanon, Malaysia, Morocco, Oman, Pakistan, Palestine, Senegal, Turkey and United Arab Emirates. The establishment of OIC-OSHNET was welcomed by the First Session of Islamic Conference of Labour Ministers held during the 19th World Congress on Safety and Health at Work on 10 September 2011 in Istanbul, Republic of Turkey.

ARTICLE I AIM AND FUNCTIONS

Aim

OIC-OSHNET aims at establishing an international network for systematic sharing of information and experience in the domain of OSH among national OSH institutions of the OIC Member States with a view to improving the quality of the OSH services and standards of these institutions.

Functions

1. Raising awareness of the importance of OSH in the OIC Member States through establishing collaboration and cooperation and conduct joint projects and exchange of best practices among the national OSH institution in the OIC Member States,
2. Enhancing the capacities of OSH institutions in the OIC Member States, through facilitating exchange of experts and organizing study visits and training workshops,

ARTICLE II MEMBERS OF THE OIC-OSHNET

OIC Member States are the permanent Members of the OIC-OSHNET. The Member States are represented at meetings of the OIC-OSHNET by their national OSH institutions (by the head of



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institution or by duly designated high-level officials). National Focal Points are national offices that have been designated and set up by the national authorities in charge of OSH affairs in each OIC Member States. In addition to the National Focal Points, the OIC-OSHNET includes in its membership the OIC Technical Coordinator and the Secretariat.

The OIC Technical Coordinator

SESRIC shall assume the role of the OIC Technical Coordinator of the OIC-OSHNET with the following responsibilities:

1. Sustaining regular communications with the National Focal Points,
2. Preparing, in collaboration with the Secretariat of the Network, reports and resolutions of the biennial meetings of the OIC-OSHNET,
3. Hosting and managing the official website of the OIC-OSHNET,
4. Disseminating and archiving all documents of the Network.

The Secretariat

The Secretariat of the Network assumes responsibility for preparatory process and execution of the biennially held meetings of the OIC-OSHNET in collaboration with the OIC Technical Coordinator.

The functions of the Secretariat shall be performed by the Directorate General of Occupational Safety and Health (DGOSH), Ministry of Family, Labour and Social Services of the Republic of Turkey.

The Secretariat shall take the below responsibilities:

1. Developing and monitoring the implementation of the biennial work programme of the Network in close collaboration and cooperation with the OIC Technical Coordinator and National Focal Points,
2. Preparing provisional agenda of the biennial meetings in consultation with the OIC Technical Coordinator,
3. Undertaking all organizational arrangements, in collaboration with the OIC Technical Coordinator, for convening the biennial meeting of the OIC-OSHNET,



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4. Preparing, in collaboration with the OIC Technical Coordinator, reports and outcome documents of the biennial meetings of the OIC-OSHNET.

The National Focal Points (NFPs)

The National Focal Points are the national offices/institutions that are designated and set up by national authorities in charge of OSH affairs in each OIC Member States. OIC Member States are permanent Members of the OIC-OSHNET. The Member States shall be represented at meetings of the OIC-OSHNET by the national OSH institutions or equivalent relevant national institutions (by the heads of these institutions or by duly designated high-level officials).

ARTICLE III

THE BIENNIAL MEETINGS OF THE OIC-OSHNET

The OIC-OSHNET shall be convened biennially with participation of the National Focal Points (NFPs), preferably in the first week of May of the year that corresponds. Furthermore, an online convention of the NFPs shall be held annually to monitor the implementation of the work programme of the Network.

ARTICLE IV

RECOMMENDATIONS OF THE OIC-OSHNET

The Network shall adopt biennial work plan and recommendations expressing views of the members of the Network on specific cooperation issues, in particular on common principles and practices of their decision-making, as far as possible by consensus.

ARTICLE V

COMMITTEES AND WORKING GROUPS

The OIC-OSHNET may decide to establish committees, working groups, and expert meetings to carry out the task of implementing the adopted work plan and recommendations. These committees, working groups and expert meetings shall compose of Members of the Network. The Rules of Procedure of the Network shall apply to the proceedings of its committees, expert meetings, and working groups.



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ARTICLE VI DOCUMENTATION

All documents of the biennial meetings of the OIC-OSHNET, as well as meetings of the committees, expert meetings and working groups of the Network shall be disseminated and archived by the OIC Technical Coordinator.

ARTICLE VII EFFECTIVNESS

This document has been adopted at the 4th Meeting of the OIC Occupational Safety and Health Network (OIC-OSHNET), held virtually on 07-08 October 2020, and shall remain into effect henceforward.